



Randi L. Weinstein

Qualifications Summary

Randi brings more than 20 years of extensive non-profit financial management experience. She prioritizes proper stewardship of funds, and process improvements through evaluation of financial management systems and procedures. Randi consistently demonstrates integrity and thrives in an open and transparent work environment.

Core Expertise

• Month-End Close • Financial Statements • Single Audit Support • Financial Audit Support • Grants Management • Budgeting • Accounts Receivable Processing • Accounts Payable Processing • Payroll Processing

Professional History

ASP	Consultant	2023 - Current
Sound Child Care Solutions	Finance Director	2022 - 2023
Pacific Science Center	Senior Accountant	2020 - 2022
Thrive Washington/Ounce WA	Accounting Manager	2013 - 2020
SouthEast Effective Development	Accountant	2011 - 2013
Photographic Center School	Accountant	2009 - 2011
National Bureau of Asian Research	Controller	2007 - 2009
Accountemps	Salaried Professional Consultant	2006 - 2007
Seattle Opera	Accounting Supervisor	1997 - 2006
Danya International	Head Start Fiscal Reviewer	1996 - 2014

Accomplishments

- Streamlined processes to make them more efficient, saving time and increasing employee productivity.
- Established quarterly full balance sheet reconciliations in preparation for the annual audit.
- Created finance department procedures manual documenting existing and adding new procedures.
- Successfully completed the implementation of Paychex payroll processing.
- Developed procedure and forms to calculate Negotiated Indirect Cost Rate (NICRA).

Education / Licenses

- Professional in Human Resources (PHR)
- Notary Public, Washington State
- Bachelor of Science in Commerce, Rider University, NJ
- Associate of Arts, Miami Dade College, FL

Software

- MIP/Abila • QuickBooks • Dynamics • Microsoft Excel • Microsoft Word • Microsoft Outlook