



## Vivette “Viv” Z Horn

### Qualifications Summary

Viv Brings over 30 years of experience as an Accountant in various roles, which started by assisting friends and family with Federal Tax questions. She has acquired many skills and abilities along the way that allow her to be versatile, effective, and efficient in performing a wide variety of accounting responsibilities from Bookkeeper to Controller. Her expertise spans industries including Logistics, Professional Services, Manufacturing, Wholesale, Property Management, and Construction.

### Core Expertise

• Close Process • Audit • Financial Reporting & Writing • Budgeting & Forecasting • Consolidations • Inventory Controls & Reconciliations • Reconciliation: Assets, Liabilities, Receivables, Cash, Banking • Variance Analysis • Deferred Revenue & Liabilities • Tax Compliance: Payroll, Local, State and Federal • Intercompany/Budget Accounting • Fixed Assets • Revenue Manager • ASC 606 • Contracts • Project Accounting • Product Pricing & Costs • Journal Entries • New Company Setup • Software Implementation & Integration • Account Mapping • Process Improvement • KPI

### Professional History

ASP	Consultant	2023 – Current
Robert Half International	Senior Project Consultant	2023 – Current
Luwa Distribution	Accounting Project Specialist	2021 – 2023
Matrix Finance and Accounting	Senior Consultant	2021
Robert Half International	Senior Project Consultant	2017 – 2021
Inspirage LLC	Assistant Controller & Revenue Manager	2014 – 2017
Lynden International	Financial Analyst II	2013 – 2014
Lynden Inc	Assistant Controller & Property Manager	2007 – 2013

### Accomplishments

- Led integration and implementation of Accounting Software Profit 21, Service Software Service Fusion, Sales Software Sales Force, Service Software from Service Fusion to Field Service Lightning and Shopify in one project.
- Evaluated and improved Close processes and reduced close from 21 day through to publishing Financial Statements cycle to 7-day cycle with a one to two-day flexibility.
- Updated accounting system with three years of international subsidiaries transactions, assured tax compliances, and correctly recorded intercompany transactions for the preparation of Financial Statements for potential investors. Developed a consolidated close process to include the international subsidiaries within the first month of the project.
- Detected redundancy within accounting processes regarding invoicing. Created a more efficient system through detailed reports, which drastically decreased time needed for invoice review, allowing Accounts Payable the bandwidth to focus on special projects.

### Education / Licenses

- Bachelor of Science Degree Accounting, Central Washington University, WA
- Associate in accounting, Pierce Community College, WA

### Software

• Oracle R12 • SAGE/Intacct • NetSuite • SAP • Prophet 21 • QuickBooks Desktop & Online • Unix Based Accounting Software • Peachtree • Intuit • Avalara • HFM (Hyperion) • SQL • ADP Payroll/HR • Salesforce • Field Service Lightning • Concur • Coupa • Service Fusion • Central • MS Office Suite